Notes on applications for:

**Student Financial Assistance (F.1 – F.6)** 

The Student Finance Office (SFO 學生資助處) administers the following financial assistance schemes for needy secondary students:

- 1. The School Textbook Assistance (TA 學校書簿津貼) Scheme
- 2. The Student Travel Subsidy (STS 學生車船津貼) Scheme
- 3. The Subsidy Scheme for Internet Access Charges (SIA 上網費津貼)

Generally speaking, if families currently in receipt of the Comprehensive Social Security Assistance (CSSA 綜接) have children studying in primary and secondary schools, they should apply direct to the Social Welfare Department (SWD) for school-related assistance. They do not need to submit the "Household Application Form for Student Financial Assistance Schemes (學生資助計劃綜合申請表格)" to the SFO.

For applicants who have NOT been disbursed with Textbook Assistance in 2020/21 or applicants who newly apply for financial assistance:

Applicants may obtain the paper-based application documents from District Offices or schools or may download them from the SFO's webpage. Starting from the 2021/22 school year, applicants may choose to complete and submit the electronic application form online.

The completed paper-based application form together with copies of the relevant supporting documents should be submitted to the SFO by post.

# For applicants who have NOT been disbursed with Textbook Assistance in 2020/21 or applicants who newly apply for financial assistance:

Under normal circumstances, the SFO will not accept any application submitted on or after **1 March 2022**. The application deadlines for individual financial assistance schemes are listed below:

**School Textbook Assistance –** on or before 31 October 2021 for 2021/22

<u>Student Travel Subsidy</u> – eligible application submitted on or after 1 November 2021, payment may be effected from the date of receipt of application or the date of admission of the student-applicants to school

<u>Subsidy for Internet Access Charges</u> – eligible application submitted on or after 1 February 2022 (the latter half of the 2021/22 school year), partial payment may be made

#### For all applicants:

If applicants submitting applications **ON OR BEFORE 31 May 2021**, the SFO will issue the Notification of Result, the student based Eligibility Certificate (EC) to eligible applicants starting from August 2021.

All applications submitted **ON OR AFTER 1 June 2021** will be handled by the SFO after the applications received by end May 2021 are processed. Issuance of Notification of Result, EC and release of financial assistance to these applicants will therefore be deferred.

#### For all applicants:

Applicants will receive the "Notification of Result" from SFO to inform applicants the result of the application. You are no need to submit this notification to the school. Please keep this notification for your own reference.

The Household Application No. printed on the form can be used for applying other SFO's financial assistance schemes.



HOUSEHOLD APPLICATION FOR STUDENT FINANCIAL ASSISTANCE SCHEMES 2021 / 22 NOTIFICATION OF RESULT

through the kindergartens / child care centres concerned. The SFO

will notify applicants of the fee remission amount and payment arrangement in writing separately. As regards the disbursement of the Grant for School-related Expense

for Kindergarten Students, if applicants have not yet provided valid bank account information, SFO will separately request for the information in writing to facilitate the disbursement of the grant. The

Grant will be disbursed through autopay to the bank account of the

eligible applicants starting from end September 2021

The Student Finance Office (SFO) has completed the assessment of your Household Application for Student Financial Assistance Schemes for the 2021/22 school year. The application result(s) is/are as follows

		I Illanda Assistance our	STIES TOT THE 2021	1122 SCHOOL Year. The application result(s) is are as follows-
			el of Assistance	Remarks
CHAN NG MAN E123****	To be notified in writing separately	When applying for the Kindergarten and Child Care Centre Fee Remission Scheme in the wisched year, applicants with dishern and the vision seed to be presented and the food in each feel concurrently within the same assessment period in coder to qualify themselves for the fee memission. After completion of the assessment period in coder to qualify themselves for the fee memission. After completion of the assessment procedure, the SFO will arrive product and discussment of the feel presence for the feel	HALF ember 2021) HALF ember 2021) HALF ember 2021)	Since the grant rates for School Teothook Assistance (TA) for the 2021/12 School year are being formataled, the SFO has preliminarily disbursed the provisional TA to you with reference to the respective TA grant rates for the 2020/21 School year. The Subsidy for Internal Access Changes (if applicable) will also be disbursed to you conjumely. In Subsidiary Man Subsidy will be disbursed to eighter statistic from Catalon 2021.  The Figure (confused SLEC) (applicable to Financial Assistance for Primary and Secondary Students) issue enclosed. Please complete the EC(s) according to the enclosed "Gouldance Notice and Secondary Students) (SFO 189)" and return the EC to the statending school for processing (i) within one week from the
ment of Assistance  SFO will release financial assistance (except the fee remission under the Kindergaten and Child C tree Fee Remission Scheme) to eligible applicants by autopsy. However, some applicants may ever beer subsisiy for the current application year for the time being due to the following reasons—				commencement date of school or (ii) within two weeks from the issue date of EC, whichever is the later.  After verifying whether the students are eligible for the respective Schemes and upon the completion of the assessment procedures,
overdue and the Applicants have exercise in pre- polication for Revous are dissatisfied to the dissatisfied to the dissatisfied to the dissatisfied proposition in the dissatisfied justifications essment of eligibility and the dissatisfied to the	ey have not yet refun e not provided comp vious application yea assessment with the above asses in, financial position, el application for re-ass see the night upper o and documental est by ripimility taxes are north from the successor y only give special co	ment result or there are substantial changes in your family particulars; ic) after the assessment period, you may apply in setting to the SFO for esoment must, be duly signed by the applicant and marked with the more of the softstantion or the HAO grain marker of the applicant change in export if are sequenter chant to provided. Since en- titing in the second applicant in solid daily part or re-assessment flower in conflictation for these the school year each, whethere is the insolution with more consistent requests the insolution with more consistent requests in the resolution with more consistent requests.	e Remission	the SFO will release financial essistance to the eligible applicants. The School Confficate(s) (SC) (Pre-printed) applicable to Kinderpathen and Child Care Centre Fise Remission Scheme / Grant for School-eligible Expenses for Kinderpathen Students) issue enclosed for applicants who have submitted the pre-printed from earlier. Please complete and submit the SC(a) according to the enclosed "Notes on How to Complete and Return SC (applicable to Kinderpathen and Child Care Centre Fes Remission Scheme / Grant for School-related Expenses for Kinderpathen Students) (SFO 239E)" if your childring issue attending school for the first time in the 2021/22 school year or hashave not received tee remission in the 2020/21 school year, you must complete the SC(s) distributed with the household application form(s) and submit the SC(s) to the school(s) concerned for processing.
	ithin the aforesaid per r Disbursement of F			After verifying whether the students are eligible for the Scheme and upon the completion of the assessment procedures, the SFO will prepare dichargement of the fee remission to the eligible amplicants.

Please note that the SFO will conduct authentication on the applications, including home visits, detailed checking

and data matching with the Social Weltere Deportment, other distancement of financial assistance. It is the responsibility of applicants to keep all appointing documents of the application data for at least two years. Applicants should cooperate with the SFO staff and provide the required information for authentication. Please refer to the paragraphs relating to provision / handling of personal data set out in the 'Guidance Notes on sehold Application for Student Financial Assistance Schemes 2021/22" for detail

Please keep this notification for your application for other schemes as appropriate

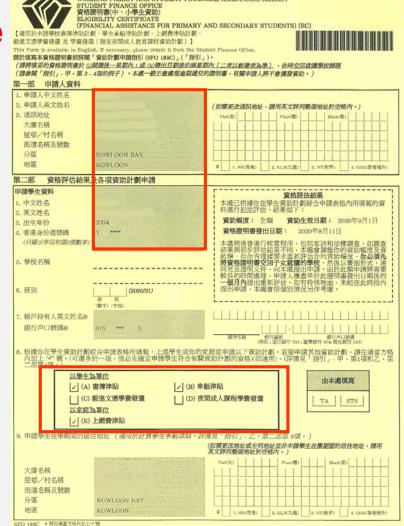
For enquiry, please call our 24-hour hottine at 2802 2345.

Working Family and Student Financial Assistance Agenc

### **Student Financial Assistance**

#### For all applicants:

Applicants receiving EC must verify carefully the personal information and selected Scheme(s) preprinted on the EC.



WORKING FAMILY AND STUDENT FINANCIAL ASSISTANCE AGENCY

2020/21

8 中國人名演提供证據的銀行戶口資料

#### **Student Financial Assistance**

#### For all applicants:

Students should return the completed EC (including signature of the applicant) to the G.O. or Mr. Wong Yuk Kin (i) within 1 week after the commencement date of the school (01/09/21) OR (ii) within 2 weeks from the issue date of EC (whichever is the later) for processing.

\*In general, the SFO will not accept any EC submitted after the deadline. Please submit the EC as soon as possible.

本人已閱讀「指引」,並完全明白其內容。	7				
就將發放給本人的資助,本人(即上文第一部的申請人)同意並承諾會選從「指引」內內明的所有條文,本人亦明白「指引」中提及的「你」或「申請人」等字觀均指本人。					
在不損害上述通則的權益下:					
本人聲明這份資格證明書內所填單的資料均單其實、完整和單確。本人明白及同意學生資助應(「學資應」)有權覆核本人的申請(包括 以家訪或抽樣需差方式差證),以確實本人提供的資料是直實、完整和學師的、本人及本人的家庭成果這必與「學資線」職員充分合作。 「學資德」可能會根據調查結果調整本人的學說制度和資助總。如有盧新「閱議事實、提供銷額或與專的資料,或故意組織「學資德」職 員進行調查,「學資德」有檔取消本人的申請資格、從學求本人退還全部復要的資助款項,以及本人可能會因此而被檢查。本人來說會在「學資德」的要求下立即將多付予本人的資助(包括在「學資德」轄下所有資助計劃所獲得的資助)辨證香港特別行政區政府。					
(如總用)本人明白及同意根據「指引」,甲部「一般資料」第461項,若申請學生於同一無年同時的能觀從並立德東反及由認可將暴機線 於指定透明成。各有器和資助計劃「是經分或而中學期報,只能在最適之重及使而中學說與「國際企工中國對非一個課程本或特學教養 助;與第560」項,申請學生不能於獲得過往的設造計劃或現在的設施立態的學典發或被而獲取指定夜間成人教育課程製助計劃下的學費 發露。本人素語做法選擇模取指定從同成人教育課程質助計劃下的學費發還,是必透過於過往的影應計劃反散施文德下獲取的企數資助予 各種特別行政查政府。					
本人已閱讀及同意「學資鑑」及其授權的機構模據「指引」」- 甲部「一般資料」第 10 項線理及使用退份申請表內本人及申請學生的個人 資料・					
發貨款、學資應可將本人在發進文營或指定夜間成人教育課程資 間成人教育就程資的計劃課程所屬的「贷款計劃」的資助制戶 (如上文第一部的申請,與上文第二部的申請學生並非同一人) 本人明白及同意。申申前學生為就讓影進文憑或指定改閱成人教 前則,下預發資款、學資德申請本人故申請學生在影應文憑或指定 學生故較進文憑/指定夜間成人教育課程與動計劃課程所屬的「非	官資助計劃課程而在擴展的免入息審查贷款計劃(下稱「貸款計劃」)下獲 助計劃下條讓的課程而獲發頭印學費·用作抵納本人锭稅達文地/相定役 傾徽付/俄選予政府的任何款項。 有課程質助計劃課程而在線則的免入息審查贷款計劃(下稱「貸款計 按關政人教育課程資助計劃下條額的課程而獲物類的學會用作抵納申請				
*包括30%、50%或100%學費發選,如有,限屬何情況而定。	0				
日期:	申請人簽署:				
第四部 學校專用					
第四部 學校專用 在填寫本部分前,學校議先会閱「學資應」發出的「學校應理資助計劃	中請指引」內別錄6的「資助計劃中請/資格證明書處環程序」。」				
在填寫本部分前,學校請先會閱「學資應」發出的「學校應理資助計劃 1. 本校的學校編號是:	/ (例:123456000123 / XXX)				
在填寫本部分前,學校請先參閱「學資應」發出的「學校應理資助計劃 1. 本校的學校編號是: (不屬數於已採用結算學校傳辦文件夾遊交的資格整架會) 2. 本人證明申請學生於 2020/21 學年是在本校就讀。	/				
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在填寫本部分前,學校讓先參閱「學資應」與出的「學校應學資的計劃  1. 本校的學校繼號是: (不屬原於已經明結哲學於屬英文件來歷史的資格學明會)  2. 本人證明申請學生於 2020/21 舉年是在本校就讀。  3. 有關學生車給津貼的申請。 本人查閱申請學生的資料如「(請在遵當空格內加上「/」號,以表示校方推屬或不推圖  「課在遵當空格內加上「/」號,以表示校方推屬或不推圖  「學生的車船津贴申請獲推薦,因學生的居所與學  學生的居所與學校距離不超逾十分續步行範團,	一/ 學校地區 (例:123456000123/XXX)  F: 價有關中請 及 提供網充資料(如適用))。  林校距離樹逾十分總步行範圍及兩地之間有公共交通工具往來。 但校長酌情推薦學生的車船津贴中請,原因如下:				
在填寫本部分前,學校請先參閱「學資應」發出的「學校應學資的計劃  1. 本校的學校編號是: (不顧榜於已經所結符學校順販文件來歷史的資格歷明書)  2. 本人證明申請學生於 2020/21 學年是在本校就讀。  3. 有關學生車局津贴的申請。 本人查閱申請學生的資料如「《請在遵當空格內加上「V」號,以表示核方推廣或不推圖  #觀  學生的車船津贴申請獲推薦、因學生的試所與學  學生的原所與學校距離不超逾十分鐘步行範圍,  組充資料(知適用)	一/ 學校地區 (例:123456000123/XXX)  F: 『有期中請 及 提供補充資料(知適用))。  校設離 超逾十分逾步行範圍及兩地之間有公共交通工具往來。 但校長都情推薦學生的麻船津贴中請。原因如下:				
在填寫本部分前,學校請先參閱「學資應」發出的「學校應學資的計劃  1. 本校的學校編號是: (不屬原於已經明結音學於屬英文件來歷至的資格學明實)  2. 本人證明申請學生於 2020/21 舉年是在本校就讀。  3. 有關學生車給津貼的申請。 本人養證申請學生的資料如「(請在遵當空格內加上「/」號,以表示校方推屬或不推與 推覽  學生的車船津贴申請獲推薦,因學生的居所與學學生的居所與學學生的認所與學中國難不超逾十分鎮步行範圍,  他在資料如適用  如推薦的學生屬於以下情況,請在適當空格內加	一/ 學校地區 (例:123456000123/XXX)  F: 『有期中請 及 提供補充資料(知適用))。  校設離 超逾十分逾步行範圍及高地之間有公共交通工具往來。 但校長都情推薦學生的庫船津贴中請。原因如下:  1上「ノ」號。  並明一至風期五般有等術服務的學校)				
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在填寫本部分前,學校請先參閱「學資應」發出的「學校應理資的計劃  1. 本校的學校編號是: (不確認於已經期結有學校順販文件來歷文的資格歷明書)  2. 本人證明申請學生於 2020/21 學年是在本校就讀。  3. 有關學生率配達點的申請。本人各證申請學生的資料如「(請在遵當空格內加上「/」號。以表示校方推廣或不推圖  #實  學生的車能津贴申請獲推薦、因學生的因所與學  學生的医所與學校距離不超逾十分鐘步行範圍,  #充實料(知適用)  如推薦的學生屬於以下情況,請在適當空格內加  申請學生是國日帝領生。(只適用於在對  申請學生是等宿生。(宿舍與學校距離超  不推薦  李生的來能準贴申請不獲推薦、因學生的反所與  不推薦  李生的來能準贴申請不獲推薦、因學生的反所與  不推薦  李生的來能準贴申請不獲推薦、因學生的反所與  不推薦  李生的來能準贴申請不獲推薦、因學生的反所與	下:				
在填寫本部分前,學校請先參閱「學資應」發出的「學校應理資的計劃  1. 本校的學校編號是: (不顧報於已經用結曆學校順販文件夾選交的資格經濟會)  2. 本人詢即申請學生於 2020/21 學年是在本校就讀。  3. 有關學生車船津贴的申請。本人查證申請學生的資料如「	下:				

For more details, please visit the following webpage:

https://www.wfsfaa.gov.hk/sfo/en/primarysecondary/tt/overview.htm - English

https://www.wfsfaa.gov.hk/sfo/tc/primarysecondary/tt/overview.htm - Chinese